

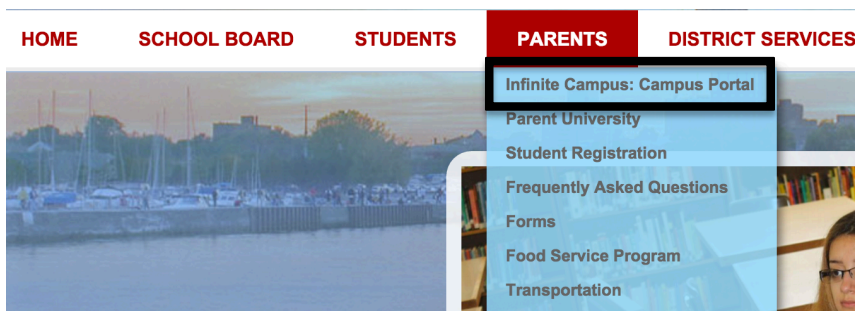
Instructions for Accessing Your Campus Portal Account

We recommend that you use either Chrome or Firefox to access Campus Portal. Both web browsers are available for free download.

Step One: Go to www.wps60.org and click the Parents link on the page.



On the new page, click on the link titled Infinite Campus: Campus Portal.



Bookmark the Portal website for future use!

Step Two: Enter your Username and Password exactly as it appears in your letter, and then click the Sign In button.

The image shows the login page for the Infinite Campus Campus Portal. The page has a green header with the 'Infinite Campus' logo and the tagline 'Transforming K12 Education®'. Below the header is a white login form. The form has two input fields: 'Username' with the value '123456' and 'Password' with a masked password '*****'. Below the fields is a 'Sign In >>' button. In the top right corner of the form area, it says 'Campus Portal' and 'WAUKEGAN COMMUNITY UNIT #60'.

Step Three: You will be prompted to set up security for your Portal account; the first task is to change your account's password. To do this, enter a new strong password, which includes letters and numbers. If the bar next to New Password is not green after you have typed in your new password, you will not be able to save it.

Change Account Password ?

The image shows a 'Change Account Password' form. It has two input fields: 'New Password' and 'Verify New Password'. Both fields contain a masked password '*****'. To the right of the 'New Password' field is a green progress bar that is 100% full, indicating that the password is strong enough to be saved.

Waukegan Public School District #60 Campus Portal Acceptable Use Policy

The Waukegan Public School District #60 has developed the Campus Portal. This is a useful, up-to-date information system that allows our Waukegan School Community to focus on student learning. The Portal allows parents to view their own child's school records using the Campus Portal web pages. The Portal is available to every parent or guardian of students enrolled in the Waukegan Public School District #60. For the privilege of accessing the Campus Portal, every parent is expected to act in a responsible, ethical, and legal manner. Failure to do so may result in loss of privileges for accessing the Campus Portal. Parents are required to adhere to the following guidelines:

1. Parents will not share their passwords with anyone.
2. Parents will not attempt to harm or destroy any data on any network.
3. Parents will not use Portal for any illegal activity, including violation of Data Privacy laws.
4. Parents will not access data or any account owned by another parent or user.
5. Parents who identify a security problem with the Campus Portal must immediately notify Campus Portal Help Desk at portalhelp@wps60.org.
6. Parents should not demonstrate this problem to anyone else.
7. Users who believe that someone else has their password must immediately notify the Campus Portal Help Desk at portalhelp@wps60.org. Arrangements will be made to correct this problem and reassign a new password. Please allow two weeks for response time.
8. Users who are identified as a security risk to the Campus Portal or any other district systems will be denied access to the Campus Portal.
9. Parents must come to a child's school to receive their account information.